



## Request for Quote # 815

The Early Learning Coalition of Miami-Dade/Monroe ("the Coalition"), a Florida not-for-profit corporation, is seeking to purchase a Communication Outreach Tool - Notification Calling System. In order to select a vendor to deliver the above-referenced services, the Coalition requests a quote for services based on the specifications listed below. The quote for services will include the following information: company name and address with year incorporated, if applicable; total amount for services; and the quote should be signed and dated by an authorized representative of the vendor. Upon receipt of all quotes, the Coalition will review and make a decision based on the best value offered. Most importantly, the selected vendor will be required to enter into an agreement with the Coalition so to guarantee the specifications listed, as well as to ensure adherence to all applicable state and/or federal laws.

The Coalition would like to thank you in advance for your time and attention to this matter. Should you have any questions and/or comments, please submit them no later than **Tuesday, September 9<sup>th</sup>, 2008** via the contact information listed below.

### Description of Services:

The Coalition is seeking a vendor who can set up a notification communication system whereby calls are made to our stakeholders on an ongoing basis, with relevant information regarding events, trainings, emergency notifications, etc., as well as the ability to conduct surveys.

The Coalition would like to obtain quotes for the following number of contacts:

1000-2000  
2000-4000  
4000-up

In addition, the Coalition would like to know the following:

- Is access to private data limited only to authorized personnel? Does the system have redundant capabilities in all the power interconnects?
- What are the provider's on-site training, customer service, and technical support policies?
- Briefly describe the vendor's past experience in this field (no more than two (2) paragraphs).
- Does the service have reporting capabilities that allow the Coalition to monitor, manage and measure the system effectiveness? Can the service be used for non emergency outreach messages?

Please submit your quote no later than **Wednesday, September 17, 2008** to Early Learning Coalition located at 2555 Ponce de Leon, Suite 500, Coral Gables, FL 33134.

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