



January 18, 2008

Enrollment for Child Care Services is Open Updated Information

Please be reminded that enrollment for child care services is currently open. Clients can pick up an application and make an appointment at any one of the **5 eligibility centers**. Families can also contact the following centers directly to request an application and schedule an appointment:

-West Dade, 305-271-7281 / 11025 SW 84 Street, Admin. Building, Miami, FL 33173

-Joseph Caleb Center, 305-636-2270 / 5400 NW 22 Avenue, Suite 306, Miami, FL 33142

-Culmer/Overtown Neighborhood Services Center, 305-438-4170 / 1600 NW 3 Avenue, Miami, FL 33136

-Miami Lakes, 305-908-7300 / 15910 NW 57 Avenue, Miami, FL 33014

-South Dade Government Center, 305-234-1457 / 10710 SW 211 Street, Suite 201, Miami, FL 33189

Families can also request an application by contacting Resource and Referral at **305-373-3521**, or can register online at https://spe.schoolreadiness.org/pe/spe_main.asp.

Families will receive an application to apply for child care services, and will also be scheduled for an appointment to which they should bring their application to determine eligibility for services. In order to determine eligibility, families will need to bring the following documentation to their appointment:

- 1.) Birth Certificates for **ALL** children in the household;
- 2.) Children's Social Security Card;
- 3.) Referral from the Department of Children and Families (DCF), if applicable;
- 4.) Referral from South Florida Workforce Career Counselor, if applicable;
- 5.) Proof of 6 weeks of current income/employment (ex. pay stubs, printout from current employer on company letterhead showing gross wages, printout from DCF showing Temporary Assistance to Needy Families or Relative Caregiver payments, etc.);
- 6.) Proof of all unearned income (ex. food stamps, cash assistance, unemployment benefits, social security benefits, veteran's benefits, retirement income, child support, alimony, rental income, etc.);

7.) Proof of school enrollment, if unemployed;

8.) Parent/Guardian picture ID;

9.) Proof of Residency (ex. Florida Power & Light, cable or phone bill, lease agreement, etc.) **Please note that driver's licenses are not an acceptable proof of residency.;**

10.) Proof of divorce or separation;

11.) Proof of guardianship;

Depending on the circumstances, additional documentation may be required. Once an appointment has been made, it is very important for families to keep their appointment time.

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