



Memorandum

To: School Readiness and VPK Providers

From: Evelio C. Torres, President & CEO

RE: Reimbursements for School Readiness and VPK

Date: August 18, 2008

ATTENTION PROVIDERS: The following information outlines how reimbursements for School Readiness and VPK need to be requested if your school is closed due to a disaster/hurricane.

School Readiness

Providers are reimbursed for disaster/hurricane days. Code "D" must be recorded on both the Provider Attendance Roster and the Parental Signature Sheet. Code "D" should be used for all days the center is closed as a result of a disaster/hurricane.

VPK

Providers are reimbursed for up to 10 disaster/hurricane days each year. Code "D" must be recorded on both the Provider Attendance Roster and the Parental Signature Sheet. Code "D" should be used for all days the center is closed as a result of a disaster/hurricane. If the school is closed beyond 10 days throughout the year, then the provider must make an adjustment to their calendars to extend the program.

We will provide regular updates to the current storm situation on our Website. View the latest update on our Homepage under the President's message.

Stay safe,

The Early Learning Coalition of Miami-Dade/ Monroe Staff