



FINANCE COMMITTEE MEETING

AGENDA

February 24, 2010; 8:00 AM - 9:30 AM

- I. Welcome and Introductions Finance Chair
- II. Approval of Minutes..... Finance Chair
 - A. Approval of Minutes for the month of January 2010
- III. Financial Statements for January 2010.....Finance Chair
- IV. Resolutions Finance Chair

CONTRACT AMENDMENTS F.Y. 09/10

MOTION TO APPROVE RESOLUTION 022410-01 AUTHORIZING THE PRESIDENT AND CEO TO EXECUTE A FIRST AMENDMENT TO CONTRACT, C09-113 WITH MIAMI-DADE COUNTY TO PROVIDE SCHOOL READINESS SERVICES FOR MIAMI-DADE COUNTY FOR A NEW TOTAL CONTRACT AMOUNT NOT TO EXCEED \$110,891,721.96, SUBJECT TO APPROVAL FOR LEGAL SUFFICIENCY AND FORM.

MOTION TO APPROVE RESOLUTION 022410-02 AUTHORIZING THE PRESIDENT AND CEO TO EXECUTE A FIRST AMENDMENT TO CONTRACT, C09-104 WITH WESLEY HOUSE FAMILY SERVICES, INC. TO PROVIDE SCHOOL READINESS AND VOLUNTARY PRE-KINDERGARTEN SERVICES FOR MONROE COUNTY FOR A NEW TOTAL CONTRACT AMOUNT NOT TO EXCEED \$4,742,379.64, SUBJECT TO APPROVAL FOR LEGAL SUFFICIENCY AND FORM.

MOTION TO APPROVE RESOLUTION 022410-03 AUTHORIZING THE PRESIDENT AND CEO TO EXECUTE A FIRST AMENDMENT TO CONTRACT, C09-114 WITH MIAMI-DADE COUNTY TO PROVIDE VOLUNTARY PRE-KINDERGARTEN SERVICES FOR MIAMI-DADE COUNTY FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$51,968,536.90, SUBJECT TO APPROVAL FOR LEGAL SUFFICIENCY AND FORM.

RFP AWARDS/ CONTRACTS F.Y. 10/11

MOTION TO APPROVE RESOLUTION 022410-04 TO AWARD RFP#ELCMDM2009-007 FOR PROGRAM QUALITY SERVICES TO FAMILY CENTRAL, INC. TO PROVIDE TECHNICAL ASSISTANCE SERVICES FOR CENTER BASED EARLY CARE AND EDUCATION PROVIDERS IN MIAMI-DADE COUNTY. AUTHORIZE THE PRESIDENT AND CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH FAMILY CENTRAL, INC. TO PROVIDE TECHNICAL ASSISTANCE SERVICES FOR CENTER BASED EARLY CARE AND EDUCATION PROVIDERS IN MIAMI-DADE COUNTY, FY 2010-2011 FOR A TOTAL AMOUNT NOT TO EXCEED \$850,000.00, SUBJECT TO APPROVAL FOR LEGAL SUFFICIENCY AND FORM.

MOTION TO APPROVE RESOLUTION 022410-05 TO AWARD RFP#ELCMDM2009-007 FOR PROGRAM QUALITY SERVICES TO FAMILY CENTRAL, INC. TO PROVIDE TECHNICAL ASSISTANCE TO FAMILY CHILDCARE HOMES PROVIDING EARLY CARE AND EDUCATION SERVICES IN MIAMI-DADE COUNTY. AUTHORIZE THE PRESIDENT AND CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH FAMILY CENTRAL, INC. TO PROVIDE TECHNICAL ASSISTANCE SERVICES FOR THE FAMILY CHILDCARE HOMES PROVIDING EARLY CARE AND EDUCATION SERVICES IN MIAMI-DADE COUNTY, FY 2010-2011 FOR A TOTAL AMOUNT NOT TO EXCEED \$350,000.00, SUBJECT TO APPROVAL FOR LEGAL SUFFICIENCY AND FORM.

MOTION TO APPROVE RESOLUTION 022410-06 TO AWARD RFP#ELCMDM2009-007 FOR PROGRAM QUALITY SERVICES TO UNITED WAY, INC. TO PROVIDE TRAINING AND ACCREDITATION SERVICES TO SUPPORT QRIS PROGRAMS IN MIAMI-DADE COUNTY. AUTHORIZE THE PRESIDENT AND CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH UNITED WAY, INC. TO PROVIDE TRAINING AND ACCREDITATION SERVICES TO SUPPORT QRIS PROGRAMS IN MIAMI-DADE COUNTY FOR A TOTAL AMOUNT NOT TO EXCEED \$500,000.00, SUBJECT TO APPROVAL FOR LEGAL SUFFICIENCY AND FORM.

MOTION TO APPROVE RESOLUTION 022410-07 TO AWARD RFP#ELCMDM2009-008 FOR SCHOOL READINESS AND VOLUNTARY PRE-KINDERGARTEN SERVICES TO WESLEY HOUSE FAMILY SERVICES, INC. AUTHORIZE THE PRESIDENT AND CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH WESLEY HOUSE FAMILY SERVICES, INC. TO PROVIDE SCHOOL READINESS AND VOLUNTARY PRE-KINDERGARTEN SERVICES FOR MONROE COUNTY, FY 2010-2011 FOR A TOTAL AMOUNT NOT TO EXCEED \$5,200,000.00, SUBJECT TO APPROVAL FOR LEGAL SUFFICIENCY AND FORM.

POLICIES AND PROCEDURES

MOTION TO APPROVE RESOLUTION 022410-08 FOR THE FINANCE COMMITTEE TO REVIEW AND APPROVE AMENDMENTS TO THE COALITION'S POLICIES AND PROCEDURES, LISTED WITHIN THE BACKGROUND SECTION OF THIS RESOLUTION, SUBJECT TO APPROVAL FOR LEGAL SUFFICIENCY AND FORM.

V. Informational Items.....Finance Chair

- A. Slot Utilization Management
- B. Dental Services
- C. Budget de-obligation request AWI

Adjourn.....Finance Chair



Minutes

Finance Committee Meeting
Date: January 27, 2010; Time: 8:00AM
Early Learning Coalition Board Room

Board Attendees: Yesenia Perkins (Treasurer); Octavio A. Verdeja Jr.(Board Chair); Gerald Schwartz; Daniel Armstrong, PH.D; Santiago D. Echemendia, Attorney

Staff Attendees: Evelio Torres (President/CEO); Angelo Parrino; Leeana Pena; Fred Hicks; Blythe Robinson; Melody Thelwell; Pam Hollingsworth; Sandra Gonzalez; Fiorella Altare; Nicole Bardin; Maria Kuhn-Brotton; Bethany Sands; Jose Hernandez; Jackye Russell; Karen Molinario; Aileen Martinez; Mercy Castiglione; Michelle Wenleder

General Attendees: Edith Humes, Miami-Dade County; Ivy Martinez, Miami-Dade County; Daisy Hensley, Miami-Dade County; Manuel Fermin, Healthy Start Coalition; Wendy Salomon, Family Central

I. Welcome and Introductions	Finance Chair
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- Finance Chair, Yesenia Perkins, called the meeting to order and welcomed everyone.

II. Approval of Minutes	Finance Chair
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- Yesenia Perkins, called for the approval of the meeting minutes for December 2009.
 - Motion to approve the minutes was made, seconded and passed unanimously.

III. Financial Statements	Finance Chair
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- The Committee reviewed the Statement of Financial Position as of December 2009. The Coalition has total assets of \$52,000,000.00 with our total net assets at \$1,117,000.00.
- Reviewing the Supplemental Information, our net change for OTURN for December is \$545.00, our ending balance is \$25, 809.00. We had one donation from one of the banks.



- Statement of Activities breaks down the \$1,117,000.00 into parent fees of \$865 thousand and \$252,000.00 in unrestricted funds.
- Statement of Functional expenses the Early Education Services is \$80,354,000.00, Administration is \$7,546,000.00 which makes a total of \$87,900,000.00.
- Statement of cash flows and cash balances is \$18,610,000.00. Our target budget remaining for School Readiness is 50% since we've gone through the first 6 months. We do have a variance of 3%, we haven't used all the money that we should have allocated at this time. The difference is \$3,391,000.00 which is the program activity expenses, we will be using the money these last 6 months. Under VPK we also have a variance of 3%. The other grants that we have are right on target because the timing of those are up to September 30th not our fiscal year June 30th.
- Under Grant Awards Analysis, it shows how we have progressed on the increase at the end of each month. Under VPK for the month of July 2009 we have \$937,000.00 and for the month of December 2009 we have \$4,464,000.00. There is nothing that stands out with any of our budgets on these reports.

IV. Resolutions

Finance Chair

Resolution 012710-01, to ratify the executive committee's decision to award the contract with TEW Cardenas as the new board attorney/firm assigned to provide legal services to the Coalition. The contract will not exceed \$70,000.00, which is subject to availability of funds.

The contract has a blended hourly rate of \$225.00. The President and CEO spoke to their representative about the blended rate of \$225.00 and how to deal with the Coalition's personnel. Also, the last two invoices have been reviewed and they are right on line with our agreement.

- Motion to approve this resolution was made, seconded and passed unanimously.

Resolution 012710-02, authorizing the President and CEO to execute Second Amendment to contract PSA09-130 with Highscope Educational Research Foundation and Second Amendment to contract PSA09-120 Teaching Strategies Inc. The total amount for both amendments will not exceed \$325,386.50 and the new total amount for both contracts will not exceed \$681,906.50 subject to availability and funds.

The background on these amendments show a summary of the requested amendment amount coming from the Coalition for Teaching Strategies is \$26,800.00 and coming from the Children's Trust is \$204,997.50. Under Highscope, the requested amendment amount coming from the Coalition is \$18,750.00 and from the Children's Trust is \$74,839.00. The total amendment cost combined for both contracts is \$681,906.50

- Motion to approve this resolution was made, seconded and passed unanimously.



V. Inclusion Services	Finance Chair
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Several RFP's were released this fall, one of them is the Inclusion. On December 4th when the RFP's closed we received 4 proposals and each proposal was reviewed by 7 evaluators. The table in the background illustrates the final rating for each proposal. The first one is Family Central which is the highest proposal for 86.14 then right after is Miami-Dade County department of Human Services for 85.57. Next is the Association for Retired Citizens of South Florida for 82.29, followed by the Devereux Foundation for 77.57. Our evaluation committee passed a motion requesting that the result be presented to the Finance committee for review, and also to make a recommendation to the board. The services will be provided for Fiscal year 2010-2011 and the total contract amount will not exceed \$1.1 million dollars.

VPK Budget- The Coalition can use next years allocation to pay for this year. They are really struggling with the VPK dollars. The Finance Chair recommends to take this discussion directly to the Board meeting.

CCEP- The Coalition has over 500 children participating in this program now. Mostly child care providers that allow their staff to bring in their children for care. We reimburse them 50% and they contribute the other 50%.

IV. Informational Items	Finance Chair
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Snapshots for Miami-Dade County. The total for December is 27,110, we show an increase of 577 children with a waitlist of 24,513 children. As of December we have 19,276 children.

Monroe- The total is 682 with a waitlist of 106 children. Last, we have VPK numbers for Monroe, as of December we have 370 children.

IV. Meeting Adjourn	Finance Chair
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Early Learning Coalition Finance Committee Meeting

February 24, 2010

Resolution: 022410-01

Action Requested: Authorize the President and CEO to execute a First amendment to contract, C09-113 with Miami-Dade County to provide School Readiness Services for Miami-Dade.

Fiscal Impact: The current contract is \$107,391,721.96. This amendment adds an additional \$3,500,000.00 for a new total contract amount not to exceed \$110,891,721.96, subject to availability of funds.

RESOLUTION NO. 022410-01

AUTHORIZATION FOR THE PRESIDENT AND CEO TO EXECUTE A FIRST AMENDMENT TO CONTRACT, C09-113 WITH MIAMI-DADE COUNTY TO PROVIDE SCHOOL READINESS SERVICES FOR MIAMI-DADE COUNTY FOR A NEW TOTAL CONTRACT AMOUNT NOT TO EXCEED \$110,891,721.96, SUBJECT TO APPROVAL FOR LEGAL SUFFICIENCY AND FORM.

WHEREAS, the Finance Committee has been apprised of the goals of the program through the attached narrative, hereby incorporated by reference, and the Finance Committee is in agreement with the goals described therein; and

WHEREAS, the President and CEO and staff recommend approving this action,

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF THE EARLY LEARNING COALITION OF MIAMI-DADE/MONROE, MIAMI-DADE COUNTY, FLORIDA that this Finance Committee authorizes the President and CEO to execute a First Amendment to contract, C09-113 with Miami-Dade County. The First Amendment is not to exceed \$3,500,000.00 for a new total contract amount not to exceed \$110,891,721.96 and it is subject to approval for legal sufficiency and form.

The foregoing resolution and attachment was offered by _____, who moved its approval. The motion was seconded by _____, and upon being put to a vote, the vote was as follows: _____.

The vote was recorded as in the attached roll call sheet.

The Chairperson thereupon declared the resolution duly passed and adopted this 24th , day of February , 2010.

EARLY LEARNING COALITION OF MIAMI-DADE/MONROE
MIAMI-DADE COUNTY, FLORIDA

BY _____
BOARD SECRETARY

Background

Resolution#061609-01 authorized the President and CEO to renew service sub-recipient contracts for an amount not to exceed \$164,986,686.20. As a result, the Coalition negotiated and executed contract, C09-113 with Miami-Dade County to provide School Readiness services to eligible families in Miami-Dade County for a total not to exceed \$107,391,721.96.

The following table illustrates the proposed change to the contract’s budget:

Contractor's Name	Miami Dade County Contract C09-113 FY 2009-2010 Dollar Amount		First Amendment to Contract C09-113		Difference
Miami-Dade County	School Readiness				
	Direct child care services (Slots)	\$85,667,613.00	Direct child care services (Slots)	\$85,167,613.00	(\$500,000.00)
	Gold Seal payments	\$7,969,107.96	Gold Seal payments	\$7,969,107.96	
	Admin & Non-direct costs	\$9,180,378.15	Admin & Non-direct costs	\$9,180,378.15	
	R&R	\$574,622.85	R&R	\$574,622.85	
	CCEP	\$0	CCEP	\$0	
	ARRA (Stimulus) Funds	\$4,000,000.00	ARRA (Stimulus) Funds	\$8,000,000.00	\$4,000,000.00
	Total for FY 2009-2010	\$107,391,721.96	New Contract Amount Not to Exceed	\$110,891,721.96	\$3,500,000.00

As a result, the Coalition is seeking to execute a First Amendment to contract C09-113 with Miami-Dade County to continue to provide School Readiness Services for a new total contract amount not to exceed \$110,891,721.96.



Early Learning Coalition Finance Committee Meeting

February 24, 2010

Resolution: 022410-02

Action Requested: Authorize the President and CEO to execute a First amendment to contract, C09-104 with Wesley House Family Services, Inc. to provide School Readiness and Voluntary Pre-Kindergarten Services for Monroe County.

Fiscal Impact: The current contract is \$5,107,379.64. This amendment adds an additional \$35,000.00 to School Readiness childcare slots/Gold Seal and reduces the Voluntary Pre-kindergarten childcare slots by \$400,000.00 for a new contract total amount not to exceed \$4,742,379.64, subject to availability of funds.

RESOLUTION NO. 022410-02

AUTHORIZE THE PRESIDENT AND CEO TO EXECUTE A FIRST AMENDMENT TO CONTRACT, C09-104 WITH WESLEY HOUSE FAMILY SERVICES, INC. TO PROVIDE SCHOOL READINESS AND VOLUNTARY PRE-KINDERGARTEN SERVICES FOR MONROE COUNTY FOR A NEW TOTAL CONTRACT AMOUNT NOT TO EXCEED \$4,742,379.64, SUBJECT TO APPROVAL FOR LEGAL SUFFICIENCY AND FORM.

WHEREAS, the Finance Committee has been apprised of the goals of the program through the attached narrative, hereby incorporated by reference, and the Finance Committee is in agreement with the goals described therein; and

WHEREAS, the President and CEO and staff recommend approving this action,

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF THE EARLY LEARNING COALITION OF MIAMI-DADE/MONROE, MIAMI-DADE COUNTY, FLORIDA that this Finance Committee authorizes the President and CEO to execute a First Amendment to contract, C09-104 with Wesley House Family Services, Inc. The First Amendment reduces the contract by \$365,000.00 and it is subject to approval for legal sufficiency and form.

The foregoing resolution and attachment was offered by _____, who moved its approval. The motion was seconded by _____, and upon being put to a vote, the vote was as follows: _____.

The vote was recorded as in the attached roll call sheet.

The Chairperson thereupon declared the resolution duly passed and adopted this 24th , day of February , 2010.

EARLY LEARNING COALITION OF MIAMI-DADE/MONROE
MIAMI-DADE COUNTY, FLORIDA

BY _____
BOARD SECRETARY

Background

Resolution#061609-01 authorized the President and CEO to renew service sub-recipient contracts for an amount not to exceed \$164,986,686.20. As a result, the Coalition negotiated and executed contract, C09-104 with Wesley House Family Services, Inc. to provide School Readiness and Voluntary Pre-kindergarten services to eligible families in Monroe County for a total not to exceed \$5,107,379.64.

The following table illustrates the proposed change to the contract’s budget:

Contractor's Name	Wesley House Contract C09-104 FY 2009-2010 Dollar Amount		First Amendment to Contract C09-104		Difference
Wesley House Family Services	School Readiness and Voluntary Pre-kindergarten				
	SR Direct child care services (Slots)	\$2,438,439.44	SR Direct child care services (Slots)	No change	
	Gold Seal Payments	\$22,840.40	Gold Seal Payments	\$57,840.40	\$35,000.00
	Admin & Non-Direct	\$875,732.76	Admin & Non-Direct	No change	
	R&R	\$56,729.04	R&R	No change	
	ARRA (Stimulus) Funds	\$200,000.00	ARRA (Stimulus) Funds	No change	
	Total for SR FY 2009-2010	\$3,593,741.64	Total for SR FY 2009-2010	\$3,628,741.64	
	VPK Slots	\$1,452,076.00	VPK Slots	\$1,052,076.00	(400,000.00)
	VPK Admin & Non-direct	\$61,562.00	VPK Admin & Non-direct	No change	
	Total for VPK FY 2009-2010	\$1,513,638.00	Total for VPK FY 2009-2010	\$1,113,638.00	(365,000.00)
	Total contract for FY 2009-2010	\$5,107,379.64	Total contract for FY 2009-2010	\$4,742,379.64	

As a result, the Coalition is seeking to execute a First Amendment to contract C09-104 with Wesley House Family Services, Inc. to continue to provide School Readiness and Voluntary Pre-Kindergarten Services for a new total contract amount not to exceed \$4,742,379.64.



Early Learning Coalition Finance Committee Meeting

February 24, 2010

Resolution: 022410-03

Action Requested: Authorize the President and CEO to execute a First amendment to contract, C09-114 with Miami-Dade County to provide Voluntary Pre-Kindergarten Services for Miami-Dade.

Fiscal Impact: The current contract is \$47,968,536.90. This amendment adds an additional \$4,000,000.00 for a total amount not to exceed \$51,968,536.90, subject to availability of funds.

RESOLUTION NO. 022410-03

AUTHORIZATION FOR THE PRESIDENT AND CEO TO EXECUTE A FIRST AMENDMENT TO CONTRACT, C09-114 WITH MIAMI-DADE COUNTY TO PROVIDE VOLUNTARY PRE-KINDERGARTEN SERVICES FOR MIAMI-DADE COUNTY FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$51,968,536.90, SUBJECT TO APPROVAL FOR LEGAL SUFFICIENCY AND FORM.

WHEREAS, the Finance Committee has been apprised of the goals of the program through the attached narrative, hereby incorporated by reference, and the Finance Committee is in agreement with the goals described therein; and

WHEREAS, the President and CEO and staff recommend approving this action,

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF THE EARLY LEARNING COALITION OF MIAMI-DADE/MONROE, MIAMI-DADE COUNTY, FLORIDA that this Finance Committee authorizes the President and CEO to execute a First Amendment to contract, C09-114 with Miami-Dade County. The First Amendment is not to exceed \$4,000,000.00 for a new total contract amount not to exceed \$51,968,536.90 and it is subject to approval for legal sufficiency and form.

The foregoing resolution and attachment was offered by _____, who moved its approval. The motion was seconded by _____, and upon being put to a vote, the vote was as follows: _____.

The vote was recorded as in the attached roll call sheet.

The Chairperson thereupon declared the resolution duly passed and adopted this 24th , day of February , 2010.

EARLY LEARNING COALITION OF MIAMI-DADE/MONROE
MIAMI-DADE COUNTY, FLORIDA

BY _____
BOARD SECRETARY

Background

Resolution#061609-01 authorized the President and CEO to renew service sub-recipient contracts for an amount not to exceed \$164,986,686.20. As a result, the Coalition negotiated and executed contract, C09-114 with Miami-Dade County to provide Voluntary Pre-Kindergarten Services to eligible families in Miami-Dade County for a total not to exceed \$47,968,536.90.

The following table illustrates the proposed change to the contract’s budget:

Contractor's Name	Miami Dade County Contract C09-114 FY 2009-2010 Dollar Amount		First Amendment to Contract C09-114		Difference
Miami-Dade County	Voluntary Pre-kindergarten				
	Admin	\$977,814.45	Admin	\$1,060,385.25	\$82,570.80
	Direct child care services (Slots)	\$46,390,722.45	Direct child care services (Slots)	\$50,908,151.65	\$3,917,429.20
	Total for FY 2009 -2010	\$ 47,368,536.90	New Contract Amount Not to Exceed	\$51,968,536.90	\$4,000,000.00

As a result, the Coalition is seeking to execute a First Amendment to contract C09-114 with Miami-Dade County to continue to provide Voluntary Pre-Kindergarten Services for a new total contract amount not to exceed \$51,968,536.90.



Early Learning Coalition Finance Committee Meeting

February 24, 2010

Resolution: 022410-04

Action Requested: Award RFP#ELCMDM2009-007 for Program Quality Services to Family Central, Inc. to provide technical assistance services for Center based early care and education providers in Miami-Dade county.

Authorize the President and CEO to negotiate and execute a contract with Family Central, Inc. to provide technical assistance services for center based early care and education providers in Miami-Dade County, FY 2010-2011.

Fiscal Impact: The contract amount will not exceed \$850,000.00, which is subject to availability of funding.

RESOLUTION NO. 022410-04

AWARD RFP#ELCMDM2009-007 FOR PROGRAM QUALITY SERVICES TO FAMILY CENTRAL, INC. TO PROVIDE TECHNICAL ASSISTANCE SERVICES FOR CENTER BASED EARLY CARE AND EDUCATION PROVIDERS IN MIAMI-DADE COUNTY. AUTHORIZE THE PRESIDENT AND CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH FAMILY CENTRAL, INC. TO PROVIDE TECHNICAL ASSISTANCE SERVICES FOR CENTER BASED EARLY CARE AND EDUCATION PROVIDERS IN MIAMI-DADE COUNTY, FY 2010-2011 FOR A TOTAL AMOUNT NOT TO EXCEED \$850,000.00, SUBJECT TO APPROVAL FOR LEGAL SUFFICIENCY AND FORM.

WHEREAS, the Finance Committee has been apprised of the goals of the program through the attached narrative, hereby incorporated by reference, and the Finance Committee is in agreement with the goals described therein; and

WHEREAS, the President and CEO and staff recommend approving this action,
NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF THE EARLY LEARNING COALITION OF MIAMI-DADE/MONROE, MIAMI-DADE COUNTY, FLORIDA that this Finance Committee award RFP#ELCMDM2009-007 for Program Quality Services to Family Central, Inc. to provide technical assistance Services for Center based early care and education providers in Miami-Dade county and

authorize the President and CEO to negotiate and execute a contract with Family Central, Inc. The contract amount is not to exceed \$850,000.00 and it is subject to approval for legal sufficiency and form.

The foregoing resolution and attachment was offered by _____, who moved its approval. The motion was seconded by _____, and upon being put to a vote, the vote was as follows: _____.

The vote was recorded as in the attached roll call sheet.

The Chairperson thereupon declared the resolution duly passed and adopted this 24th , day of February , 2010.

EARLY LEARNING COALITION OF MIAMI-DADE/MONROE
MIAMI-DADE COUNTY, FLORIDA

BY _____
BOARD SECRETARY

Background

In August 2009, Resolution #083109-03 authorized the President and CEO to release a Request for Proposals (RFP) for all early education services for fiscal year 2010/2011, with a total amount not to exceed \$166,965,000.00. As a result, on December 14, 2009, the Coalition released RFP#ELCMDM2009-007, requesting Program Quality Services. The following three (3) components were offered for bidding: technical assistance for center based programs; technical assistance for family childcare homes; and training services to support program quality including QRIS and Accreditation.

On January 19, 2010, the Coalition received the following three (3) proposals responding to technical assistance services for center based programs component: Florida International University; United Way, Inc.; and Family Central, Inc. Each proposal was reviewed and rated by five (5) evaluators, who made up the Evaluation Committee.

The following table illustrates the final ratings for each proposal:

Proposer's Name	Final Rating
Family Central, Inc.	94.60
United Way, Inc.	82.20
Florida International University	76.60

Based on the above-referenced ranking/scoring, the Coalition is requesting that Family Central, Inc. is awarded the RFP. Also the Coalition is requesting authorization for the President and CEO to negotiate and execute a contract with Family Central, Inc. to provide technical assistance services to center based programs. These services will be provided in FY 2010-2011 for a not-to-exceed amount of \$850,000.00.