



BOARD OF DIRECTORS MEETING
December 6, 2010, 8:00 a.m.
ELC Board Room

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|-------|--|---|
| I. | Welcome & Introductions
A. Roll Call
B. Opening Remarks | Octavio A. Verdeja, Jr., Chair |
| II. | Approval of Minutes
A. Motion to approve November 1 st , 2010 Board of Directors Meeting minutes. | Octavio A. Verdeja, Jr., Chair |
| III. | Finance Committee Report
A. Motion to approve Resolution 120110-01 to authorize the President and CEO to participate in the State of Florida's State Term Contracts for services and commodities when it is cost effective. | Yesenia Perkins |
| IV. | Provider Services Committee Report
A. Motion to approve Resolution 112310-01 to authorize the President and CEO to adopt the School Readiness Funded Provider License Policy, with an effective date of July 1, 2011.
B. Motion to approve Resolution 112310-02 to authorize the President and CEO to adopt the Child Safety Licensing Policy, with an effective date of July 1, 2011. | Gina Cortes-Suarez, Ed.D. |
| V. | Program & Strategy Committee Report | David Williams, Jr.
The Hon. Cindy S. Lederman |
| VI. | Florida System Improvements | Jennifer Park, Ph.D.,
AWI Office of Early Learning |
| VII. | CEO Report | Evelio C. Torres, CEO |
| VIII. | Public Comments | Octavio A. Verdeja, Jr., Chair |
| IX. | Adjourn | Octavio A. Verdeja, Jr., Chair |

Mission: To promote high-quality school readiness, voluntary pre-kindergarten and after school programs, thus increasing all children's chances of achieving future educational success and becoming productive members of society. The Coalition seeks to further the physical, social, emotional and intellectual needs of Miami-Dade and Monroe County children with a priority toward the ages before birth through age 5.

2011 Proposed Board Meeting Dates

No January Board Meeting

Monday, February 7th

Monday, March 7th

Monday, April 4th

Monday, May 2nd

Monday, June 6th

No July Board Meeting

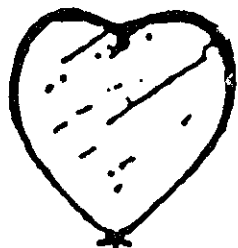
Monday, August 1st (Annual Board Retreat)

Tuesday, September 6th

Monday, October 3rd

Monday, November 7th

Monday, December 5th



JUST KIDS CENTERS, INC.

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*Learning Centers
& Kindergarten*

Accredited by NAEYC's
National Academy
of Early Childhood
Programs



November 8, 2010

Early Learning Coalition

2555 Ponce de Leon Blvd., 5th Floor
Coral Gables, Florida 33134

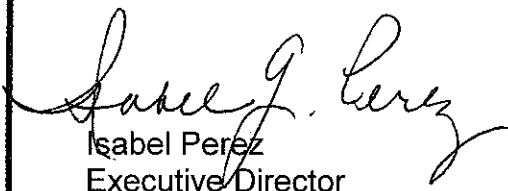
Dear Evelio Torres:

This letter is to express our gratitude for all the support that your organization and your staff had offered us during this very lengthy and demanding process while we were working in the NAEYC Accreditation. Your efforts and dedication are extremely important to the community, where the quality of all our children is enhanced with the highest level of education provided.

Our team worked very hard to achieve this prestigious accreditation with the high standards that this National Association required. Finally on October, 2010 we received word that we had been awarded the accreditation certificate that we proudly want to share with you.

Thank you again for a job well done, you have not only our deepest gratitude but that of all the children we serve.

Sincerely,


Isabel Perez
Executive Director

Attachment: NAEYC Certificate



Main Office:

12470 S.W. 8th Street • Miami, Florida 33184 • Phone: (305) 221-0011 • Fax: (305) 559-5959

Shops of Tamiami:

14268 S.W. 8th Street • Miami, Florida 33184 • Phone: (305) 222-2272

National Association for the Education of Young Children

Having met the NAEYC Early Childhood Program Standards,
Just Kids Centers, Inc.

12470 Southwest 8th Street
Miami, FL 33184
Program ID 489847

is hereby awarded

NAEYC Accreditation

by the NAEYC Academy for Early Childhood Program Accreditation

11/01/2015

Certificate is valid until date above.

www.rightchoiceforkids.org
accreditation.information@naeyc.org
800-424-2460



Mark R. Ginsberg
Mark R. Ginsberg, Ph.D.
NAEYC Executive Director

Minutes

Board of Directors Meeting
November 1st, 2010; 8:00 am
ELC Board Room

Board Attendees: Octavio A. Verdeja Jr. (Chair); Yvonne T. Johnson, M.D. (Vice Chair); Yesenia Perkins (Treasurer); Gerald K. Schwartz, Esq. (Secretary) (attended via conference call); Modesto E. Abety; Magaly Abrahante, Ed.D. (attended via conference call); Daniel Armstrong, Ph.D. (attended via conference call); Rick Beasley; Connie Chapell; Jacqui B. Colyer; Gina Cortes-Suarez, Ed.D.; Alan Eckstein, Esq. (attended via conference call); Shaleen Fagundo; P. Morgan Hill (attended via conference call); David Lawrence, Jr.; Harve Mogul; The Hon. Natacha Seijas; Ann Karen Weller, R.N., B.S.N.; David Williams, Jr.

Board Absentees: The Hon. Cindy S. Lederman; Jane McQueen; Lucy C. Piñeiro, Esq.

Staff Attendees: Evelio C. Torres, CEO; Leana Pena; Angelo Parrino; Blythe Robinson; Tabatha Cullen; Jackye Russell; Mary Williams (attended via conference call); Fred Hicks; Milton Silvera; Melody Thelwell; Sandra Gonzalez; Nicole Bardin; Jose Hernandez; Aileen Martinez; Bethany Sands

General Attendees: Santiago D. Echemendia (Board Counsel) (attended via conference call); Bob De La Fuente, Tew Cardenas; Doug Blomberg, Wesley House (attended via conference call); Linda Carmona-Sanchez, AECE; Dabney Park, Performance Executive Search; Marie Woodson, Miami-Dade County; Gladys Montes, United Way; Brian Sheaffer, YMCA; Paul Zamek, Performance Executive Search; Maritza Alonso, Miami-Dade County; Marisel Elias Miranda, Miami-Dade County Public Schools; Meagan Drudcer, United Way; Gail Gregg, Florida International University; Jesse Leinfelder, The Children's Trust; Lisa Pittman, The Children's Trust; Isis Garcia Martinez, Reagan Academy

I. Welcome and Introductions

Octavio A. Verdeja, Jr., Chair

- Chairman Octavio A. Verdeja, Jr. called the meeting to order and welcomed everyone.
- Leana Pena called roll and a quorum was established with 14 voting members.
- D. Lawrence presented the PSA that will be running for the Children's Movement of Florida. He stated they have hired 4 organizers around the state and they will be at legislation delegation meetings coming in November and December.
- O. Verdeja stated they will be scheduling a half day strategic planning meeting in the future. They will have an opportunity to hear feedback from the listening

sessions and will be able to start discussing funding and other priorities. The Board Strategic Planning Committee will be meeting after the board meeting. He asked if anyone could stay to participate, it would be greatly appreciated. D. Park presented the agenda for the Board Strategic Planning Committee. He mentioned that at this point they are gathering a lot of data, and conducting listening sessions and interviews. The Committee needs to deal with the after school care issue and figure out what they will do about minimum standards for providers. There are also issues relating to reimbursement rates. The Committee will review all of the issues in more detail at the committee meeting.

- O. Verdeja stated that listening sessions for the community have been scheduled in North Miami-Dade, South Miami-Dade and the Keys. Dates will be sent via email.
- N. Seijas recommended scheduling another community listening session in the northwest part of the county.
- O. Verdeja commented on the Wesley House annual report. He commended Doug Blomberg and his staff for their accomplishments and the great work they do on behalf of children throughout the keys.
- D. Blomberg thanked O. Verdeja for the opportunity to address the Board. He thinks the ELC has been very supportive to the unique challenges they have in the Keys. The unique circumstances that children and their families face are very prevalent in Wesley House. Without the collaboration of the Wesley House staff and local ELC staff, many things would not have been accomplished. They were able to reduce their waitlist down to zero and manage it a bit differently. They still have a lot of parents coming in for resource and referral. Providers are doing relatively well. If he could send any message out, it's that they will need to work more and more closely with parents to ensure that children grow up in a better world.
- E. Torres took a moment to thank Wesley House. They have a great relationship not only on the childcare side but on the child welfare side. It is a great partnership. Wesley House also makes the most out of the other partnerships they have as well.
- O. Verdeja stated the Program Strategy Committee and the Provider Services Committee would be discussing a policy to address providers with licensing violations and how to move forward. After discussion, it was decided to defer action on the two pending cases until that policy is completed.

II. Approval of Minutes	Octavio A. Verdeja, Jr., Chair
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- O. Verdeja called for a motion to approve the October 4th, 2010 minutes.
 - N. Seijas moved to approve the minutes.
 - Motion seconded by D. Williams.
 - Motion unanimously passed.

III. Executive Committee Report**Octavio A. Verdeja, Jr., Chair**

- Motion to ratify the Executive Committee's decision to approve Resolution 092910-01 to authorize the President and CEO to execute the First Amendment to contracts PSA10-175 with Teaching Strategies, Inc. to provide additional curricula and training sessions to early care and education providers participating in the Curricula Learning Community Program in Miami-Dade County.
 - D. Lawrence moved to approve the motion.
 - Motion seconded by R. Beasley.
 - Motion unanimously passed.

- Motion to ratify the Executive Committee's decision to approve Resolution 092910-02 to authorize the President and CEO to execute the First Amendment to contracts PSA10-165 with High/Scope Foundation to provide additional curricula and training sessions to early care and education providers participating in the Curricula Learning Community Program in Miami-Dade County.
 - D. Lawrence moved to approve the motion.
 - Motion seconded by R. Beasley.
 - Motion unanimously passed.

- Motion to ratify the Executive Committee's decision to approve Resolution 092910-03 to authorize the President and CEO to release Request for Proposals (RFPs) for the services listed within the background section of this resolution.
 - D. Lawrence moved to approve the motion.
 - Motion seconded by R. Beasley.
 - Motion unanimously passed.

- Motion to ratify the Executive Committee's decision to approve Resolution 092910-04 to authorize the President and CEO to execute the Amendment to the Coalition's Procurement Policy, approved by the Board of Directors in April 2006. The Amendment will increase the President and CEO's purchasing threshold from \$25,000.00 to \$35,000.00, which is aligned with the recently updated Chapter 287, Florida Statutes.
 - D. Lawrence moved to approve the motion.
 - Motion seconded by R. Beasley.
 - Motion unanimously passed.

IV. Finance Committee Report**Yesenia Perkins**

- Y. Perkins reviewed the financial statements.

- Motion to approve Resolution 102710-01 to authorize the President and CEO to release Request for Proposal (RFP) for the Provider Portal Hosting and Enhancement services.
 - H. Mogul moved to approve the motion.
 - Motion seconded by J. Colyer.
 - Motion unanimously approved.

- Y. Perkins stated there has been a decrease of 238 children being served from last month. The waitlist is at 23,139. The number of children enrolled in VPK as of October 25 is 19,987.

- J. Colyer asked for a breakdown on the waitlist for ages zero to three.

- E. Torres stated the last time he checked; there were 14,700 children ages zero to five. They will send out information on the breakdown of ages zero to three.
- Y. Perkins continued with Monroe County. There are 699 children enrolled as of September. The waitlist is zero. There are 399 children enrolled in VPK as of October 22 and actual paid of September is 422.

V. Provider Services Committee Report	Gina Cortes-Suarez, Ed.D.
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- A short Channel 4 Video Clip was shown on the Safety of South Florida Daycares.
- Motion to approve Resolution 102110-01 to authorize the President and CEO to adopt the School Readiness Child Safety Licensing Policy, with an effective date of July 1, 2011.
 - D. Lawrence motioned to approve the resolution.
 - No second was made.
- N. Seijas stated DCF does great work and has wonderful employees. She does not agree with the newscast as they did not specify what the violations made by the centers were. It's a disservice to all the childcare providers. Everyone is being looked at as if they are wrong and that is not fair. She asked the Board to study and listen to what everyone has to say before making this decision. There are things that need to be considered first.
- Y. Johnson asked about the unlicensed providers in the background of the resolution as she thought all providers had to be licensed.
- E. Torres stated that some providers are exempt like the karate and ballet schools that have afterschool care programs. The policy that the Board had discussed was a result of a couple of providers that have significant licensing violations. A request was made to create a system that was fair to everyone. The Board is considering disqualifying providers from the school readiness program due to serious licensing violations. This rule system would only impact providers that are licensed. The providers that are not licensed would have the same type of situation but there would be no record of it and that is how this policy came about.
- H. Mogul asked if research has been done to segment violations according to types of providers.
- E. Torres stated the providers in the video are religious providers but they elected to be licensed although it is not required.
- H. Mogul asked if they are becoming enablers if ELC is funding those organizations that have a child running out on the road.
- S. Echemendia stated in our contract, religiously exempt providers that do not have licensure but do need to comply with health and safety standards provided in the Florida Statutes. This new policy provides a grace period and a lot of it is in our existing contract. Through the course of the two proposed to be suspended, a number of issues arose. The idea was to clarify what is currently in the contract relative to suspension if you have a class one or two class twos. It went beyond that in the Program & Strategy and Provider Services Committees where they said, starting in July 2011, they can't have a provider agreement unless you are licensed or you are one of the three that are

exempt. Rather than suspend a provider upfront, they would be allowed to go through the grievance procedure, go through the Provider Services Committee, and then to the Board. If the Board finds there is no substantial evidence to sustain the suspension or otherwise there is a valid justification, then the board would decide not to suspend or to suspend. If found guilty, they would have 30 days notice. It isn't that different from what is currently in their contract. It just clarifies that they will sit out for a year without payment if found guilty. It also clarified that those exempt from licensure do need to comply with health and safety standards that are in our contract. The only thing it goes beyond is that a provider must be licensed to get money from the ELC besides the 3 exempt types.

- H. Mogul asked if health and safety violations are being tracked.
- E. Torres stated that DCF tracks the reports for licensed providers but they are not being tracked for non-licensed providers. A new requirement coming about is that ELC is going to be required to develop an infrastructure to conduct health and safety inspections for all of the unlicensed providers. The more providers that are licensed, the fewer providers they would have to go out and perform these inspections on.
- G. Schwartz asked about the expense of performing these inspections.
- E. Torres stated it would be about half a million a year to create the infrastructure required for the number of unlicensed providers ELC currently has.
- S. Fagundo stated when they had the Provider Services Committee; the original recommendation was to have the policy be effective January 1, 2011. Staff took that back and revised it to July 2011. It was a really important change to the Commissioner's point that there is a lot to evaluate here. She thinks there is a lot of room for unintended consequences because there is a lot of variation in the violations, especially in the class two violations. In the interim until this policy takes effect, E. Torres stated he could begin getting the reports from DCF as far as which providers are getting which class of violations to look at trends and their causes. Many providers will say they contacted their local municipality or county to come out and update and they don't do it. It's not for a lack of trying, but the fire agencies don't come and providers end up getting a violation. There is some room these nine months to be more efficient at committee meetings and be fair to providers. There is a discrepancy in the licensed versus the unlicensed. It's not just that they aren't getting inspections, but there are requirements on licensed providers for ratios. For an unlicensed provider, there is nothing specifying a student to teacher ratio.
- G. Cortes-Suarez stated that with this policy, there would be less unlicensed providers that the Coalition would be giving money to.
- M. Abety asked if all providers come under the inspection of ELC and/or DCF, why do we continue to exempt religious and informal providers. Why aren't they included in the policy?
- S. Echemendia stated they don't have the authority to go beyond the State statute. They have simply made it consistent with what is being done today.
- O. Verdeja asked what if they have many religiously exempt that are licensed.

- E. Torres stated most are already licensed.
- O. Verdeja asked what if they decide to give up their license since they fall into the exempt category.
- J. Russell stated if they elect to serve children 3 years old and younger, then they are required to be licensed. Most of them do serve that age group therefore they are licensed. Once they make an election to be licensed, they cannot choose to become exempt at a later time.
- D. Armstrong asked if they are going to be the organization that certifies those non-licensed religious providers; do they need to purchase an insurance policy to cover any expenses that might come? If they certify safety and there is an injury or death, the liability could easily run into the millions. He thinks ELC needs to think about the liability as they go down this road. The second issue comes back to the way the decision about the Board's review process is handled. He thinks it makes sense to review the decisions of the Provider Services Committee. One of the concerns he has is that it will be very expensive to ELC if they make a decision to suspend or not suspend a provider. If they don't have something very clear to guide decision-making they may end up in court. He is very concerned about how they protect themselves and how they reduce the likelihood of frivolous and costly involvement in court regarding the policy.
- Y. Perkins asked if the policy could be extended to VPK dollars and if the background could be worded to include non-licensed providers.
- E. Torres answered that is the problem, that they cannot include unlicensed providers. In regards to VPK, they have their own set of standards and are funded by the Department of Education. He stated his understanding was that the idea was never that providers would be disqualified from serving school readiness children for the simple type violations. These are only for the serious violations like what happened in Palm Beach County where a child was left in a van and died as a result. That Board had a very difficult time suspending that provider from school readiness services since there was no clear-cut policy.
- S. Echemendia stated it would be their legal position that they could terminate and/or suspend payment. The language should be refined a little bit. The policy does provide a little bit more due process. To answer D. Armstrong's earlier question, he stated that is why they chose the July 2011 date in part because AWI is going through rule making as to what ELC's requirements will be regarding health and safety certification. They are hoping that rule will be made before July 2011 and will provide some guidance.
- D. Armstrong asked if that would give them as an agency, sovereign immunity protection.
- S. Echemendia stated not only do they have sovereign immunity; there are about three different layers of coverage. They just have to see what this rule is going to impose in terms of requirements and possible liability.
- C. Chapell asked for the religiously exempt, do they get a report stating the center's previous violations if they are up for re-accreditation?

- E. Torres stated they do not have that report but do get the numbers on who gets reaccredited.
- Y. Johnson asked if they have to have all these policies in one vote. There seems to be two issues. One is whether or not we are going to contract with non-licensed providers and the other is the policy we are going to have with whoever we are contracted with. It seems they need more time to determine the issues of compliance.
- D. Lawrence stated if they mandate licensing for other than religious exempt institutions and schools, would DCF do the monitoring? In that case, it will become a burden on DCF. He really supports the principle of what they are trying to do here.
- J. Colyer stated she thinks they need to work on this a little bit more. She would like to have her staff work with it and look at it and attend the meetings to draft some policy that will work for all of them. This will be a challenge to take on 400 new inspections. Additionally, they need to figure out how to streamline all of the inspections. None of them would tolerate the amount of inspections childcare centers have to have just to stay in business. Also, the Department of Health is not doing those food and safety inspections anymore and DCF is not doing them. Now, no one is inspecting or looking at it. She suggests taking a step back to look at this further.
- N. Seijas encouraged the Board to do the right thing by looking at the policy more and expanding it. There are others like YMCA and YWCA that are missing from it.
- G. Cortes-Suarez stated the major thing behind this policy is that the Coalition is not to fund providers that are not licensed. In the future, we are not to provide school readiness funds to un-licensed providers. If some things are too generic and the policy needs to be more specific, maybe they need to take the policy back to the committees.
- O. Verdeja stated they need to give themselves a timeframe to make a decision. Additionally, they need to look at and define what all the exceptions are.
- H. Mogul asked if the Board can approve the principle and assign responsibility to perhaps the Executive Committee to work out the details.
- E. Torres also commented that February would be too late if the intent is to implement the policy on July 1st. They need to provide notice, train the providers and set some realistic expectations.
- D. Lawrence stated he is in favor of voting for the general principle. Between now and December, they answer the questions that have been raised and present what they know about it.
- D. Lawrence withdrew his original motion to approve Resolution 102110-01.
 - H. Mogul moved to agree on the principle for licensing and then come back with a revised policy.
 - Motion seconded by D. Lawrence.
 - Motion unanimously passed.

VI. Program & Strategy Committee Report

David Williams, Jr.

- Motion to approve Resolution 102610-01 to authorize the President and CEO to adopt the recommendation to place a one year moratorium on new providers entering the School Readiness Program.
- D. Lawrence asked what the consequences of this are.
- E. Torres stated it would prevent any new provider from coming into the School Readiness Program until the policy is settled and until the strategic planning process is settled.
- D. Lawrence asked how many providers enter our system within a year.
- J. Russell stated about 100 or so.
 - D. Lawrence moved to approve the motion.
 - Motion seconded by H. Mogul.
 - Motion unanimously passed.
- D. Williams asked to correct the date to July 2011.
- M. Abety asked to restate this motion and inspect centers before they disallow someone from starting.
- E. Torres stated that would need to go back to the Program and Policy Committee but not be included in this particular policy.

VII. CEO Report

Evelio C. Torres

- E. Torres stated he sent out something to the Board regarding the funding formula. They will be restoring the budget to the 2007-2008 levels before deciding to do with any new dollars. It also addresses the challenge of the reimbursement rates for childcare providers. That is very much on the radar statewide.

VIII. Public Comments

Octavio A. Verdeja, Jr., Chair

- L. Carmona-Sanchez thanked the Board for being so sensitive to issues of providers. The policy they are talking about is a very delicate balance. It's interesting that the center featured on the news is nationally accredited and meets high quality standards. So there is more than just licensing and accreditation that lead to high quality services. She agrees with coming up with clearer standards and perhaps apply progressive enforcement to give them a chance to correct their weaknesses if they are minor.

IX. Adjourn

Octavio A. Verdeja, Jr., Chair

Early Learning Coalition of Miami-Dade and Monroe Counties
Statement of Revenues and Expenditures
as of October 31, 2010

In 000's

		Current Month Actual	Current Year Actual	Annual Budget	% Budget Remaining	Target % Budget Remaining	Variance
TOTAL							
Revenue							
	State of Florida	01 15,199	52,745	179,170	71%		
	The Children's Trust	02 142	1,137	3,265	65%		
	Other	15 10	150	257	41%		
	Refugee	16 77	361	1,895	81%		
	MDCPS Teen Parent	17 83	163	1,250	87%		
	Total Revenue	15,512	54,557	185,837	71%	67%	-4%
Expenditures							
	Salary and Fringe	03 312	1,322	4,771	72%		
	State of Florida Child Care	04 14,540	51,212	168,976	70%		
	Contractual Services	05 510	2,042	7,228	72%		
	Occupancy and Infrastructure	06 43	286	828	65%		
	Travel and Conference	08 12	31	138	78%		
	Program and Activity	09 3	338	3,716	91%		
	IT	10 4	9	113	92%		
	Other Expenses	11 5	38	67	42%		
	Accrued Expenses Other	13 -	-801				
	Total Expenditures	15,427	54,477	185,837	71%	67%	-4%
	Net Revenues Over Expenditures	85	79				

		Current Month Actual	Current Year Actual	Annual Budget	% Budget Remaining	Target % Budget Remaining	Variance
School Readiness							
Revenue							
	State of Florida	01 8,723	37,864	121,135	69%		
	Total Revenue	8,723	37,864	121,135	69%	67%	-2%
Expenditures							
	Salary and Fringe	03 202	799	2,790	71%		
	State of Florida Child Care	04 8,102	35,492	109,520	68%		
	Contractual Services	05 389	1,410	5,442	74%		
	Occupancy and Infrastructure	06 13	106	456	77%		
	Travel and Conference	08 7	20	97	80%		
	Program and Activity Expenses	09 3	5	2,682	100%		
	IT	10 3	6	97	94%		
	Other Expenses	11 3	26	51	49%		
	Accrued Expenses Other	13 -					
	Total Expenditures	8,723	37,864	121,135	69%	67%	-2%
	Net Revenue over Expenditure						

		Current Month Actual	Current Year Actual	Annual Budget	% Budget Remaining	Target % Budget Remaining	Variance
Voluntary Pre-K							
Revenue							
	State of Florida	01 6,477	14,881	58,036	74%		
	Total Revenue	6,477	14,881	58,036	74%	67%	-7%
Expenditures							
	Salary and Fringe	03 81	364	1,179	69%		
	State of Florida Child Care	04 6,351	14,369	56,532	75%		
	Contractual Services	05 25	48	49	2%		
	Occupancy and Infrastructure	06 16	82	166	51%		
	Travel and Conference	08 3	6	19	71%		
	Program and Activity Expenses	09 -		75	100%		
	IT	10 1	3	5	43%		
	Other Expenses	11 1	9	11	18%		
	Accrued Expenses Other	13 -					
	Total Expenditures	6,477	14,881	58,036	74%	67%	-7%
	Net Revenue over Expenditure						

		Current Month Actual	Current Year Actual	Annual Budget	% Budget Remaining	Target % Budget Remaining	Variance
Other							
Revenue							
	The Children's Trust	02 142	1,137	3,265	65%		
	Other	15 10	150	257	41%		
	Refugee	16 77	361	1,895	81%		
	MDCPS Teen Parent	17 83	163	1,250	87%		
	Total Revenue	312	1,812	6,667	73%	67%	-6%
Expenditures							
	Salary and Fringe	03 28	159	802	80%		
	State of Florida Child Care	04 87	1,351	2,924	54%		
	Contractual Services	05 97	584	1,737	66%		
	Occupancy and Infrastructure	06 14	97	206	53%		
	Travel and Conference	08 2	6	22	75%		
	Program and Activity Expenses	09 -	333	960	65%		
	IT	10 -		11	99%		
	Other Expenses	11 -	4	5	24%		
	Accrued Expenses Other	13 -	-801				
	Total Expenditures	228	1,733	6,667	74%	67%	-7%
	Net Revenues over Expenditures	85	79				



Early Learning Coalition Finance Committee Meeting

December 1, 2010

Resolution: 120110-01

Action Requested: Authorize the President and CEO to participate in the State of Florida's State Term Contracts for services and commodities when it is cost effective.

Fiscal Impact: This action has no fiscal impact on the approved budget for fiscal year 2010-2011.

RESOLUTION NO. 120110-01

AUTHORIZATION FOR THE PRESIDENT AND CEO TO PARTICIPATE IN THE STATE OF FLORIDA'S STATE TERM CONTRACTS FOR SERVICES AND COMMODITIES WHEN IT IS COST EFFECTIVE. THIS ACTION HAS NO FISCAL IMPACT ON THE APPROVED BUDGET FOR FISCAL YEAR 2010-2011 AND IT IS SUBJECT TO APPROVAL FOR LEGAL SUFFICIENCY AND FORM.

WHEREAS, the Finance Committee has been apprised of the goals of the program through the attached narrative, hereby incorporated by reference, and the Finance Committee is in agreement with the goals described therein; and

WHEREAS, the President and CEO and staff recommend approving this action,

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF THE EARLY LEARNING COALITION OF MIAMI-DADE/MONROE, MIAMI-DADE COUNTY, FLORIDA that this Finance Committee authorizes the President and CEO to participate in the State of Florida's State Term Contracts for services and commodities when it is cost effective. This action has no fiscal impact on the approved budget for fiscal year 2010-2011 and it is subject to approval for legal sufficiency and form.

The foregoing resolution and attachment was offered by _____, who moved its approval. The motion was seconded by _____, and upon being put to a vote, the vote was as follows: _____.

The vote was recorded as in the attached roll call sheet.

The Chairperson thereupon declared the resolution duly passed and adopted this 6th, day of December, 2010.

EARLY LEARNING COALITION OF MIAMI-DADE/MONROE
MIAMI-DADE COUNTY, FLORIDA

BY _____
BOARD SECRETARY

Background

In July 2010, the Agency for Workforce Innovation allowed the Early Learning Coalitions as authorized users of State Term Contracts. The State of Florida has negotiated several State Term Contracts for services and commodities, including but not limited to wireless communications, office supplies and materials, copiers and paper.

Using the State's leveraging power and government pricing advantages in the State Term Contracts, the Coalition will recoup significant savings. For example, in the wireless communications State Term Contract, the Coalition, if approved, would seek to utilize the State contract with Verizon Wireless. With our current usage, the Coalition will obtain immediate savings of \$1,500.00 dollars per month. In addition, over the lifetime of the contract, the Coalition will experience free equipment exchanges and no early termination fees.

As a result, the Coalition is seeking authorization for the President and CEO to participate in the State of Florida's State Term Contracts for services and commodities including but not limited to wireless communications, office supplies and materials, copiers and paper.

Early Learning Coalition of Miami-Dade/Monroe

School Readiness Slot Utilization Snapshot - Miami-Dade

October 2010

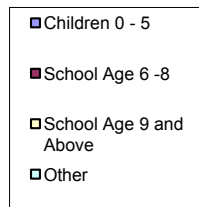
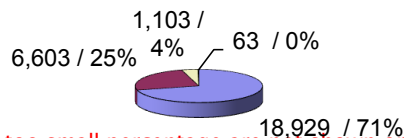
(all dollar amounts in thousands '000)

Children Served	Amount
Total actual paid - YTD	29,824
Total actual paid - October 2010	25,089
Net Slot Payment and Gold Seal Match (BG8 and CCEP)	\$ 6,494
Total cost (in thousands) (incl match)	\$ 377
Change month over month	
Total Net Increase(decrease) children	(370)
Net increase/(decrease) dollars	\$ (434)
Monthly Activity	
	Amount
Beginning Census	25,459
NET Increase/(Decrease)	(370)
Total	25,089
Current Data	
Projected Paid for November (96% of enrolled)	24,526
Ready Pool and Waitlist	
Ready Pool as of November 15, 2010	-
Waitlist as of November 15, 2010	23,604
Waitlist as of October 18, 2010	23,139
Waitlist as of September 20, 2010	22,607
VPK Enrolled As of November 15, 2010	
Regular	20,432
Summer	12
VPK Total Actual Paid - October 2010	
Regular	20,193
Summer	23
VPK Total Actual Paid - YTD	
Regular	20,654
Summer	539

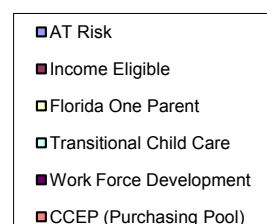
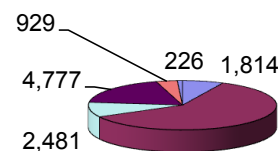
Eligibility Breakdown	Children Paid by BG Group				Dollars Paid by BG Group				
	Receiving Service	% of Total	Diff Prior Month	% Change Prior Month	Amount*	% of Total	Diff Prior Month	% Change Prior Month	
Type									
AT Risk	1,814	7.09%	(99)	-5.18%	\$584.13	8.29%	(\$43.86)	-6.98%	
Income Eligible	15,369	60.04%	399	2.67%	\$4,125.56	58.53%	\$1,336.52	47.92%	
Florida One Parent	-	0.00%	-	-	\$ -	0.00%	\$ -	-	
Transitional Child Care	2,481	9.69%	(56)	-2.21%	\$727.02	10.32%	(\$29.21)	-3.86%	
Work Force Development	4,777	18.66%	42	0.89%	\$1,454.07	20.63%	(\$14.12)	-0.96%	
CCEP (Purchasing Pool)	929	3.63%	(25)	-2.62%	\$137.43	1.95%	(\$7.20)	-4.98%	
ARRA	226	0.88%	(8,445)	-97.39%	\$ 19.99	0.28%	(\$1,676.05)	-98.82%	
Total	25,596	100%	(8,184)	-24.23%	\$7,048.20	100%	(\$433.92)	-5.80%	
Minus 507 Duplicates	25,089								
GOLD SEAL					\$553.88	7.86%	(\$47.67)	-7.92%	
SFW (could be duplicated in categories above)	-		-		\$ -		\$0.00	-	
SFW GOLD SEAL					\$ -		\$0.00	-	
Age Break Down		All Eligible Clients-Paid				Dollars Paid by Age Category			
	Type	Receiving Service	% of Total	Diff Prior Month	% Change Prior Month	Amount-\$	% of Total	Diff Prior Month	% Change Prior Month
	Infant	3,780	14.17%	(130)	-3.32%	\$1,380.82	19.57%	(\$98.23)	-6.64%
	Toddler	3,526	13.22%	(55)	-1.54%	\$1,182.53	16.76%	(\$89.64)	-7.05%
	Three Year Old	4,056	15.21%	(129)	-3.08%	\$1,284.55	18.20%	(\$98.57)	-7.13%
	Pre-School	7,567	28.37%	(193)	-2.49%	\$1,717.33	24.33%	(\$93.72)	-5.18%
	<i>Sub-Total</i>	<i>18,929</i>	<i>70.97%</i>	<i>(507)</i>	<i>-2.61%</i>	<i>\$5,565.24</i>	<i>78.86%</i>	<i>(\$380.16)</i>	<i>-6.39%</i>
	School Age: 6 yrs	2,799	10.46%			\$526.29	7.46%		
	School Age: 7 yrs	2,126	7.95%			\$417.94	5.92%		
	School Age: 8 yrs	1,717	6.42%			\$327.31	4.64%		
	Unduplicated School Age: 6 - 8 yrs**	6,603	24.73%	53	0.81%	\$1,274.30	18.06%	(\$36.98)	-2.82%
	School Age: 9 yrs and above	1,103	4.13%	(5)	-0.45%	\$198.47	2.81%	\$1.26	0.64%
	School Age Total Includes 25 duplicates	7,706	28.86%	48	0.63%	\$1,472.77	20.87%	(\$35.73)	-2.37%
	School Age (Unduplicated)	7,681	28.80%	47	0.62%	\$1,472.77	20.87%	(\$35.73)	-2.37%
	Other	63	0.24%	-2	-3.08%	\$19.07	0.27%	(\$1.94)	-9.22%
	<i>Sub-Total</i>	<i>7,744</i>	<i>29.03%</i>	<i>45</i>	<i>0.58%</i>	<i>\$1,491.84</i>	<i>21.14%</i>	<i>(\$37.66)</i>	<i>-2.46%</i>
	Total	26,673	100%	(462)	-1.70%	\$7,057.08	100%	(\$417.83)	-5.59%
	Minus 1561 Duplicates	25,112							

**There are 39 children with age calculations issues, ie 5 year olders

Children By Age Group



Children Paid by BG Group



Note: Legends with too small percentage are not shown on the pie chart.

Early Learning Coalition of Miami-Dade/Monroe

School Readiness Slot Utilization Snapshot - Monroe

October 2010

(all dollar amounts in thousands '000)

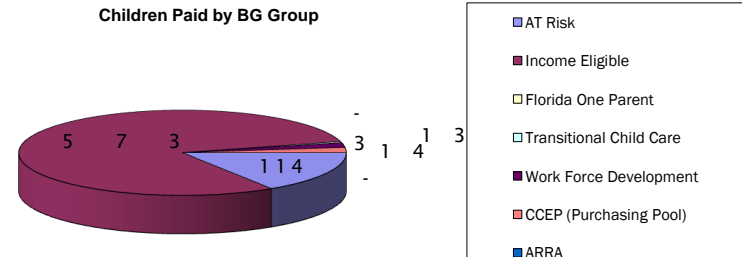
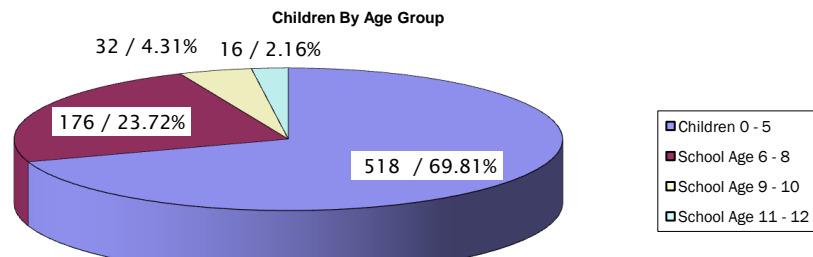
Children Served	Amount
Total actual paid - October 2010	713
Net Slot Payment and Gold Seal	\$ 202
Match (BG8 and CCEP)	\$ 12
Total cost (in thousands) (incl match)	\$ 220
Change month over month	
Total Net Increase(decrease) children	14
Net increase/(decrease) dollars	\$ (0)
Monthly Activity	
Beginning Census	699
Net Increase/(Decrease)	14
Total	713

Current Data	
Enrolled as of November 12, 2010	733
Projected Paid for November (96% of enrolled)	704
Waitlist	
Waitlist as of November 12, 2010	0
Waitlist as of October 14, 2010	0
Waitlist as of September 14, 2010	0
VPK Enrolled As of November 12, 2010	400
VPK Total Actual Paid - October 2010	409

Eligibility Breakdown Type	Children Paid by BG Group				Dollars Paid by BG Group			
	Receiving % of Service	% of Total	Diff Prior Month	% Change Prior Month	Amount	% of Total	Diff Prior Month	% Change Prior Month
AT Risk	114	15.90%	7	6.54%	\$39.66	19.02%	\$1.91	5.06%
Income Eligible	573	79.92%	2	0.35%	\$161.20	77.31%	(\$4.01)	-2.43%
Florida One Parent	-	0.00%	0	-	\$ -	0.00%	\$ -	-
Transitional Child Care	3	0.42%	0	0.00%	\$0.82	0.39%	(\$0.03)	-3.24%
Work Force Development	13	1.81%	3	30.00%	\$4.94	2.37%	\$1.33	36.64%
CCEP (Purchasing Pool)	14	1.95%	2	16.67%	\$1.89	0.91%	\$0.32	20.65%
ARRA	-	0.00%	-	-	\$0.00	0.00%	\$0.00	-
Total	717	100%	14	1.99%	\$208.51	100%	(\$0.47)	-0.23%
Minus 4 Duplicates	713							
GOLD SEAL	-	-	-	-	\$6.47	3.10%	\$0.26	4.21%

Age Break Down Type	All Eligible Clients-Paid				Dollars Paid by Age Category			
	Receiving % of Service	% of Total	Diff Prior Month	% Change Prior Month	Amount-\$	% of Total	Diff Prior Month	% Change Prior Month
Infant	145	19.54%	12	9.02%	\$53.95	25.87%	\$3.54	7.03%
Toddler	125	16.85%	(4)	-3.10%	\$46.57	22.34%	\$0.38	0.83%
Three Year Old	121	16.31%	(9)	-6.92%	\$37.93	18.19%	(\$1.65)	-4.17%
Pre-School	127	17.12%	2	1.60%	\$29.88	14.33%	\$0.90	3.10%
<i>Sub-Total</i>	<i>518</i>	<i>69.81%</i>	<i>1</i>	<i>0.19%</i>	<i>\$168.34</i>	<i>80.73%</i>	<i>\$3.18</i>	<i>1.92%</i>
School Age: 6	58	7.82%			\$10.26	4.92%		
School Age: 7	33	4.45%			\$5.55	2.66%		
School Age: 8	36	4.85%			\$5.95	2.85%		
School Age: 6 - 8**	176	23.72%	(6)	-3.30%	\$31.55	15.13%	(\$1.97)	-5.87%
School Age: 9 - 10	32	4.31%	-1	-3.03%	\$5.50	2.64%	(\$0.74)	-11.79%
School Age: 11 - 12	16	2.16%	(1)	-5.88%	\$3.12	1.50%	(\$0.95)	-23.24%
School Age: Other Age	0	0.00%	0	-	\$0.00	0.00%	\$0.00	-
School Age Total	224	30.19%	(8)	-3.45%	\$40.17	19.27%	(\$3.65)	-8.33%
Other	-	0.00%	-	0.00%	\$ -	0.00%	\$ -	0.00%
<i>Sub-Total</i>	<i>224</i>	<i>30.19%</i>	<i>(8)</i>	<i>-3.45%</i>	<i>\$40.17</i>	<i>19.27%</i>	<i>(\$3.65)</i>	<i>-8.33%</i>
Total	742	100%	(7)	-0.93%	\$208.51	100%	(\$0.47)	-0.23%
Minus 29 Duplicates	713							

**There are 49 age calculation issues within this count (5 year olders)



Summary of Rate Alignment Impact effective Jan 01 2011

Assumptions:

- Assumes all eligible providers who did not previously qualify for ELC Maximum rates will qualify now.
- Actual qualification for ELC Maximum Rate is dependent on the reported market rates submitted by Providers on the Provider Agreements.
- Continued average monthly enrollment of 26,000 with 98% enrollment vs. paid ratio

Care Level (25,459 unduplicated Child Count)	Avg Month Slot Payment with Current rates	Avg Month Gold Seal Payment with Current rates	Total Slot and GS with Current rates	Estimated Avg Month Slot Payment with Rate Alignment	Estimated Avg Month Gold Seal Payment with Rate Alignment	Total Estimated Slot and GS with Rate Alignment	One month change in slots	Maximum fiscal impact for Slot increase 6 months	One month change in Gold Seal	Maximum fiscal impact for Gold Seal increase 6 months
2YR	\$ 1,146,801.78	\$ 107,481.26	\$ 1,254,283.04	\$ 1,157,501.96	\$ 108,316.04	\$ 1,265,818.00	\$ 10,700.17	\$ 64,201.03	\$ 834.78	\$ 5,008.68
INF	\$ 502,928.48	\$ 44,747.28	\$ 547,675.76	\$ 508,842.49	\$ 45,141.60	\$ 553,984.09	\$ 5,914.00	\$ 35,484.02	\$ 394.32	\$ 2,365.92
PR3	\$ 1,230,989.81	\$ 127,835.18	\$ 1,358,824.99	\$ 1,239,639.61	\$ 128,391.56	\$ 1,368,031.17	\$ 8,649.80	\$ 51,898.83	\$ 556.38	\$ 3,338.28
PR4	\$ 1,013,578.53	\$ 110,420.96	\$ 1,123,999.49	\$ 1,019,126.64	\$ 110,785.36	\$ 1,129,911.99	\$ 5,548.11	\$ 33,288.67	\$ 364.40	\$ 2,186.38
PR5	\$ 605,139.86	\$ 51,263.14	\$ 656,403.00	\$ 614,577.32	\$ 52,023.21	\$ 666,600.53	\$ 9,437.46	\$ 56,624.76	\$ 760.07	\$ 4,560.43
SCH	\$ 1,382,869.11	\$ 97,648.90	\$ 1,480,518.01	\$ 1,402,002.82	\$ 99,415.28	\$ 1,501,418.10	\$ 19,133.71	\$ 114,802.26	\$ 1,766.38	\$ 10,598.28
SPCR	\$ 19,411.07	\$ 1,268.59	\$ 20,679.66	\$ 19,411.07	\$ 1,268.59	\$ 20,679.66	\$ -	\$ -	\$ -	\$ -
SPTN	\$ 340.80	\$ -	\$ 340.80	\$ 340.80	\$ -	\$ 340.80	\$ -	\$ -	\$ -	\$ -
TOD	\$ 836,249.34	\$ 76,095.30	\$ 912,344.64	\$ 842,440.98	\$ 76,402.56	\$ 918,843.54	\$ 6,191.64	\$ 37,149.84	\$ 307.26	\$ 1,843.56
Grand Total	\$ 6,738,308.79	\$ 616,760.61	\$ 7,355,069.40	\$ 6,803,883.69	\$ 621,744.20	\$ 7,425,627.89	\$ 65,574.90	\$ 393,449.40	\$ 4,983.59	\$ 29,901.53



Early Learning Coalition Provider Services Committee Meeting

November 23, 2010

Resolution: 112310-01

Action Requested: Authorize the President and CEO to adopt the School Readiness Funded Provider License Policy, with an effective date of July 1, 2011.

Fiscal Impact: None

RESOLUTION NO. 112310-01

AUTHORIZATION FOR THE PRESIDENT AND CEO TO ADOPT THE SCHOOL READINESS FUNDED PROVIDER LICENSE POLICY, WITH AN EFFECTIVE DATE OF JULY 1, 2011, SUBJECT TO APPROVAL FOR LEGAL SUFFICIENCY AND FORM.

WHEREAS, the Provider Services Committee has been apprised of the goals of the program through the attached narrative, hereby incorporated by reference, and the Provider Services Committee is in agreement with the goals described therein; and

WHEREAS, the President and CEO and staff recommend approving this action,

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF THE EARLY LEARNING COALITION OF MIAMI-DADE/MONROE, MIAMI-DADE COUNTY, FLORIDA that this Provider Services Committee authorizes the President and CEO to adopt the School Readiness Funded Provider License Policy, with an effective date of July 1, 2011, subject to approval for legal sufficiency and form.

The foregoing resolution and attachment was offered by _____, who moved its approval. The motion was seconded by _____, and upon being put to a vote, the vote was as follows: _____.

The vote was recorded as in the attached roll call sheet.

The Chairperson thereupon declared the resolution duly passed and adopted this 6th, day of December, 2010.

EARLY LEARNING COALITION OF MIAMI-DADE/MONROE

MIAMI-DADE COUNTY, FLORIDA

BY _____
BOARD SECRETARY

Background

The Coalition currently contracts with a number of providers who are not licensed by the Florida Department of Children and Families (DCF). This results in the administration of a provider system that is disproportionate; licensed providers have significant oversight and accountability requirements, unlicensed providers have minimal to no oversight and accountability.

There is not currently a policy in effect that allows the Coalition to determine that health and safety requirements are uniformly and consistently applied across programs. Adopting this policy addresses this gap through required compliance with DCF's regulatory requirements. As a result, the President and CEO requests the authorization to adopt this policy and begin implementation effective July 1, 2011.

SCHOOL READINESS FUNDED PROVIDER LICENSE POLICY

PURPOSE: To establish a standardized policy statement requiring licenses for providers in Miami-Dade County who participate in the School Readiness program and receive funding from the Early Learning Coalition of Miami-Dade/Monroe (the “Coalition”).

POLICY STATEMENT: With an effective date of July 1, 2011, this policy statement sets the policy in Miami-Dade County for Providers applying to contract with the Coalition to provide School Readiness funded services. All Providers must be licensed by the Department of Children & Families (“DCF”) in order to be eligible to enter into School Readiness contracts with the Coalition, except for: (i) Religiously-exempt faith-based organizations under ss. 402.316, F.S. (“Religiously-Exempt, Faith-Based Organizations”); (ii) Miami-Dade County School System programs, provided the programs are operated and staffed directly by the schools and meet all other requirements under ss. 402.3025, F.S. (“Miami-Dade County School System Programs”); and (iii) Informal providers, defined as unregulated child care arranged by the child’s parent, either in the child’s home or elsewhere, provided by relatives, friends, or neighbors (“Informal Providers”). Providers must satisfy eligibility requirements as set forth in the Provider Agreement for School Readiness Funded Services.

RATIONALE: To ensure a system of accountability for the health and safety of children and the accountability and management of tax payer funded services.

PROCEDURES: Effective July 1, 2011, the Coalition will accept School Readiness Provider Agreement contracts only from providers who are licensed by DCF. This requirement applies to after-school programs and school-age programs that are not operated and staffed directly by the school system; child enrichment providers; and summer camps. This requirement shall not apply to (i) Religiously-Exempt Faith-Based Organizations; (ii) Miami-Dade County School System Programs; and (iii) Informal Providers..

Unlicensed providers submitting a contract will have the contract returned to them unprocessed and notified in writing of the Coalition’s decision. The provider will also receive notice of the right to appeal the decision. Appeals will be governed by the Coalition’s Grievance Policy. If the Provider fails to appeal the action within 30 business days from receiving written notification of the Coalition’s actions, the action becomes final.

Once the provider receives a valid license from DCF, it is eligible to reapply to provide School Readiness Funded Services. Coalition funds will not be used to reimburse any unlicensed provider who is not exempt pursuant to the terms set forth in this Policy Statement. Non-exempt unlicensed providers serving children do so at their own risk and expense.

A licensed provider whose license is revoked, suspended, or otherwise rendered invalid will not receive reimbursement for any period of time during which its license was revoked, suspended, or otherwise rendered invalid.

Parents of children enrolled with non-exempt unlicensed providers will be notified that the provider is not approved to provide school readiness services and will be given Child Care Resource & Referral (CCR&R) assistance to locate an approved provider. Any parent who wishes to maintain their child in the identified program may continue with the unlicensed program at their own expense and without benefit of funding from the Coalition.

DRAFT



Early Learning Coalition Provider Services Committee Meeting

November 23, 2010

Resolution: 112310-02

Action Requested: Authorize the President and CEO to adopt the Child Safety Licensing Policy, with an effective date of July 1, 2011.

Fiscal Impact: None

RESOLUTION NO. 112310-02

AUTHORIZATION FOR THE PRESIDENT AND CEO TO ADOPT THE CHILD SAFETY LICENSING POLICY, WITH AN EFFECTIVE DATE OF JULY 1, 2011, SUBJECT TO APPROVAL FOR LEGAL SUFFICIENCY AND FORM.

WHEREAS, the Provider Services Committee has been apprised of the goals of the program through the attached narrative, hereby incorporated by reference, and the Provider Services Committee is in agreement with the goals described therein; and

WHEREAS, the President and CEO and staff recommend approving this action,

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF THE EARLY LEARNING COALITION OF MIAMI-DADE/MONROE, MIAMI-DADE COUNTY, FLORIDA that this Provider Services Committee authorizes the President and CEO to adopt the Child Safety Licensing Policy, with an effective date of July 1, 2011, subject to approval for legal sufficiency and form.

The foregoing resolution and attachment was offered by _____, who moved its approval. The motion was seconded by _____, and upon being put to a vote, the vote was as follows: _____.

The vote was recorded as in the attached roll call sheet.

The Chairperson thereupon declared the resolution duly passed and adopted this 6th, day of December, 2010.

EARLY LEARNING COALITION OF MIAMI-DADE/MONROE

MIAMI-DADE COUNTY, FLORIDA

BY _____
BOARD SECRETARY

Background

The Coalition does not currently have a policy in effect that allows action to be taken when a provider fails to meet DCF licensing standards or health and safety requirements established by the Coalition. Implementing a suspension process allows the Coalition to hold providers accountable to meet standards and to remove providers who may be operating in a manner that compromises children's health and safety. As a result, the President and CEO requests the authorization to adopt this policy and begin implementation effective July 1, 2011.

CHILD SAFETY LICENSING POLICY STATEMENT

PURPOSE: To establish a standardized policy statement for administrative sanctions against School Readiness providers in Miami-Dade County who have action taken against their license or approval status as provided herein.

POLICY STATEMENT: With an effective date of July 1, 2011, this policy statement sets the process in Miami-Dade County when Providers are the subject of disciplinary action against their license, registration or approval status for failure to maintain acceptable standards to operate a School Readiness funded program in violation of applicable rules and obligations.

RATIONALE: To ensure a system of accountability for the health and safety of children.

PROCEDURES:

The Department of Children and Families (DCF) has the authority, pursuant to Chapter 402.302-319, F.S. and 65C-22, F.A.C., to take progressive disciplinary measures against any licensed or registered child care provider who fails to maintain licensing standards which meet the health and safety needs of children.

Equivalent overseeing entities of child care programs exempt from licensure pursuant to sections 402.316 or 402.3025 F.S., are responsible for ensuring compliance with the health and safety standards set forth in ss. 402.302-319 F.S. and 65C-22, F.A.C., with the exception of 65C-22.001(1) and (2)(a), FAC, and may impose disciplinary actions for child care programs under their auspices.

Where the provider has no equivalent overseeing entity and is funded by the Coalition, the Coalition shall ensure compliance with the health and safety standards of Chapter 402.302-319 F.S. and Rule 65C-20, FAC, and may impose similar disciplinary actions for child care programs under its auspices.

In the event DCF, the Coalition, or an equivalent overseeing entity, initiates action against a program's license or determines that the program has received one (1) Class I licensing violation* or two (2) Class II licensing violations** during any consecutive 12 month period (or determines that there has been a health and safety violation for license exempt and unlicensed programs), the Coalition will promptly take the following actions which shall be applied prospectively and retroactively to July 1, 2010:

- a. Place a moratorium on new enrollments of School Readiness children for 12 months if Final Agency action is taken adverse to the Provider; and
- b. Notify the Provider, in writing, that all funding will cease if Final Agency Action is taken adverse to the Provider. Funding will then cease at the end of thirty (30) business days or when alternate child care arrangements are found for School Readiness children, whichever is sooner; and

- c. Give the Provider written notification of the Coalition's actions and rationale, along with notice of the provider's right of appeal. Appeals shall be governed by the Grievance Policy. If the Board of Directors of the Early Learning Coalition of Miami-Dade/Monroe grants the appeal and finds that the action: (i) Was not based on competent substantial evidence; or (ii) Did not comply with the essential requirements of law, no further action will be taken against the Provider pursuant to the alleged violations; and
- d. If Final Agency Action is taken against the Provider, ensure parents of School Readiness children actively enrolled with the provider are contacted and apprised of the situation. Parents will be given Child Care Resource & Referral (CCR&R) assistance to locate an approved provider; and
- e. If Final Agency Action is taken against the Provider, ensure parents are provided a maximum of thirty (30) business days to locate another approved SR provider if they wish to continue with Coalition funding. Parents will be offered Child Care Resource & Referral (CCR&R) assistance to locate an approved provider.

Miami-Dade County will update the EFS system to reflect the moratorium for School Readiness child placements.

Any parent who wishes to maintain their child in the identified program, may continue on their own expense and without benefit of funding from the Coalition.

If the Provider fails to appeal the action within 30 business days from receiving written notification of the Coalition's actions, the action becomes final.

The EFS and DCF system will be updated to reflect the child care provider is no longer eligible to provide School Readiness services.

The provider is able to reapply to be a participating School Readiness provider after the 12 month moratorium has expired and the program has cured the health and safety condition to the satisfaction of DCF, the Coalition, or equivalent overseeing entity, or the provider has regained licensure or a satisfactory status with DCF, the Coalition, or its equivalent overseeing entity.

* Class I Violation: An incident of noncompliance with a Class I standard. Class I violations are the most serious violations in nature, pose an imminent threat to a child including abuse or neglect, and which could or does result in death or serious harm to the health, safety, or well-being of a child.

** Class II Violation: The second or subsequent incident of noncompliance with an individual Class II standard. Class II violations are less serious in nature than Class I violations and could

be anticipated to pose a threat to the health, safety, or well-being of a child, although the threat is not imminent.

Draft